

BUDGET AND PERFORMANCE PANEL

2009/10 1st Quarter Corporate Performance Review 8 September 2009

Report of Corporate Director (Finance and Performance)

PURPOSE OF REPORT			
To report on the first quarter of Performance Review Team meetings for 2009/10.			
Key Decision	<input type="checkbox"/>	Non-Key Decision	<input type="checkbox"/>
		Referral from Cabinet Member	<input checked="" type="checkbox"/>
Date Included in Forward Plan	N/A		
This report is public			

RECOMMENDATIONS

- (1) That the report be noted.

REPORT

- 1 The first quarter of Performance Review Team (PRT) meetings for 2009/10 took place between 27 July and 7 August. Each meeting monitored progress against the action sheets drawn up for the previous round of meetings.
- 2 The corporate report was considered by the Leader on 17 August, and will be considered by the Budget and Performance Panel on 8th September 2009.
- 3 Attached at **Appendix 1** for information are:
 - PRT meeting/attendance timetable
 - Performance exception report showing indicators for Q1 that are behind target
 - Q1 Corporate Financial Monitoring Report including progress on outstanding issues from previous meetings
 - Treasury Management Monitoring Report
- 4 The actions agreed at the meeting are still being drafted but will be circulated under separate cover prior to the meeting.

5 Conclusion

The Council's Performance Management Framework now requires the regular reporting of performance into Cabinet as part of the Performance Review Team cycle of meetings. This report provides a strategic summary of how the council is performing in delivering its Corporate Plan targets using the information from the quarter 1 PRT meetings with individual cabinet members

RELATIONSHIP TO POLICY FRAMEWORK

This report is a requirement of the Council's Performance Management Framework.

CONCLUSION OF IMPACT ASSESSMENT

(including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

None arising from this report.

FINANCIAL IMPLICATIONS

As set out in the attached appendices.

SECTION 151 OFFICER'S COMMENTS

The Section 151 has been consulted and has no additional comments.

LEGAL IMPLICATIONS

Legal Services have been consulted and have no comments to add.

MONITORING OFFICER'S COMMENTS

The Deputy Monitoring Officer has been consulted and has no comments to add.

BACKGROUND PAPERS

2009/10 Q1 PRT Reports

Contact Officer: Roger Muckle

Telephone: 01524 582022

E-mail: rmuckle@lancaster.gov.uk

Ref: RCM/JEB